



VBC FERRO ALLOYS LIMITED

**TENDER DOCUMENT
FOR OPERATION & MAINTENANCE CONTRACT
AT VBC FERRO ALLOYS
RUDRAM, MEDAK, TELENGANA
FEBRUARY 2018**

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Annexure 1

INSTRUCTION TO CONTRACTORS

A. General

1. Scope of Bid

- (a) M/s VBC Ferro Alloys Limited (VBCFAL), a leading manufacturer of Ferro Silicon, is looking for reputed and established agencies / firms for Operation & maintenance contract for 3000 Metric Tons Per Month Ferro silicon plant at Rudraram, Sangareddy District, Telangana State.
- (b) The contractor has to submit the best offer before 28.02.2018 after discussion and site visit. Contractor's scope includes supply of suitable manpower for operation & maintenance of furnace. (May please be discussed in person for further clarification).

2. Cost of bidding

The Contractor shall bear all costs associated with the preparation and submission of his Bid, and the VBCFAL will in no case be responsible and liable for those costs.

3. Site visit

The Contractor may visit the site and examine the Work and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for execution of the Works.

B. Bidding Documents

4. Contents of Bidding Documents

- (a) The set of bidding documents comprises the documents listed in the table below.

Annexure 1	Instructions to Contractors
Annexure 2	Standard Terms & Conditions of Contract
Annexure 3	Scope of Work and Specifications

5. Clarification of Bidding Document

- i. A prospective Contractor requiring any clarification of the bidding documents may notify:
 - 1) Technical to: vr@vbcfal.in
 - 2) Commercial to: ananth@vbcfal.in

Amendment of Bidding Documents

- (a) Before the deadline for submission of bids, M/s VBC-Ferro Alloys Ltd (here in after as "the VBCFAL") may modify the bidding documents.

C. Preparation of Bids

6. Language of the Bid

- (a) All documents relating to the bid shall be in the English language.

7. Documents comprising the Bid

- (a) The bid submitted by the Contractor shall comprise the following:
 - (i) The offer with price break up for the scope of work mentioned in this tender document. Contractor shall submit two sets of bid in original plus one photocopy.
 - (ii) Work Plan of all the activities.
 - (iii) Any other information required to be completed and submitted by Contractor in accordance with these instructions.

The documents shall be filled in without exception.

8. Bid Prices

- (a) The contract shall be for the whole of works as described in this tender. The bidder shall quote his unit rates for the jobs given in the scope of service. The unit rate so quoted shall be applicable irrespective of any future change in quantities. Contractor has to quote for all jobs, if rate for any job not quoted then Bid will be rejected.
- (b) The quoted rate shall indicate all taxes and other levies payable by the VBCFAL under the contract.
- (c) The item rate quoted by the Contractor shall be fixed during the tenure of the Contract.

9. Item rate contract

- (a) This is an O&M Contract, payment shall be made based on tonnage.

10. Variations to works

- (a) The VBCFAL shall have the right to revise the scope of work, if it requires. The contract price would change proportionately based on the scope variation.

11. Bid Validity

- (a) Bids shall remain valid for a period not less than 30 (Thirty) days unless otherwise stated.

12. Alternative Proposals by Contractors

- (a) Alternative bids/suggestion may be given by the Contractor for any part of the Works within the time specified. However, VBCFAL reserves the right to consider or reject the same.

13. Preparation of Bid and KYC

- (a) The Contractor shall prepare the Bid as per the job specified in tender document and following the instruction mentioning all techno commercial terms and conditions. Contractor shall provide the filled-in KYC form along with all supporting documents.

D. Submission of Bids

14. Marking of bids

Techno commercial BID shall contain

- (i) Signed copy of Annexure-1 Instruction to Contractors, Annexure-2 Standard Term & conditions of contract, Annexure-3 Scope of Work and Specifications, by the Contractor as proof of their having scrutinized the documents. Bids shall be submitted in sealed envelope and handed over to officer concerned of VBCFAL or by Speed Post.
- (b) Correspondence address:
 - To:
 - Director
 - M/s VBC Ferro Alloys Limited,
 - 2 nd Floor, Progressive Towers, Khairatabad,
 - Hyderabad-5000004, Telangana, India
 - Phone: +91-40- 23301166 Ext: 111, (D) +91-40- 23301200

Bid Opening and Evaluation

15. Process to Be Confidential

- (a) Information relating to the examination, clarification, evaluation and comparison of Bids and recommendations for the award of a contract shall not be disclosed to the Contractors or any other persons not officially concerned with such process until the award to the successful Contractor had been announced. Any effort by a Contractor to influence the VBCFAL's processing of Bids or award decisions may result in the rejection of his Bid.

16. Clarification of Bids

- (a) To assist in the examination, evaluations and comparison of Bids, the VBCFAL may, at his discretion, ask any Contractor for clarification of his Bid, including of the unit rates. The request for clarification and the response shall be in writing but no change in the price or substance of the Bid shall be sought, offered or permitted except as required to confirm the correction of arithmetic errors discovered by the BAL in the evaluation of the Bids.

- (b) Any effort by the Contractor to influence the VBCFAL in the VBCFAL's bid evaluation, bid comparison or contract award decision may result in the rejection of the Contractors' bid.

17. Examination of Bids and Determination of Responsiveness

- (a) Prior to the detailed evaluation of Bids, the VBCFAL will determine whether each Bid meets the eligibility criteria and is substantially responsive to the requirements of the Bidding documents.
- (b) A substantially responsive Bid is one which conforms to all the terms, conditions and specifications of the Bidding documents, without material deviation or reservation. A material deviation or reservation is one (a) which affects in any substantial way the scope, quality or performance of the Works; (b) which limits in any substantial way, inconsistent with the Bidding documents, the VBCFAL's right or the Contractor's obligations under the Contract; or (c) whose rectification would affect unfairly the competitive position of other Contractors presenting substantially responsive Bids.

Correction of Errors

- (c) Bids determined to be substantially responsive will be checked by the VBCFAL for any arithmetic errors. Errors will be corrected by the VBCFAL as follows:
 - (i) Where there is a discrepancy between rates in figures and in words, the rate in words will govern.
 - (ii) Where there is a discrepancy between the unit and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.
- (d) The amount stated in the Bid will be adjusted by the VBCFAL in accordance with the above procedure for the correction of errors and, with the concurrence of the Contractor, shall be considered as binding upon the Contractor, if the Contractor does not accept the corrected amount the Bid will be rejected.

18. Evaluation and Comparison of Bids

- (a) The technical proposals shall be evaluated based on the credentials of Contractor and following the criteria set out below:

Adequacy of Finance and other resources	
Successful completion/experience in the Similar type of jobs	
Method of execution, and work schedule for the job	
Skilled and unskilled man power.	

- (b) The VBCFAL reserves the right to accept or reject any variation, deviation from the bid document, or any alternative offer. Variations, deviations and alternative offers and other factors which are in excess of the requirements of the Bidding documents or otherwise result in unsolicited benefits for the VBCFAL shall not be taken into account in Bid evaluation

E. Award of Contract

19. Award Criteria

- (a) Subject to Clause 22, the VBCFAL will negotiate if required with the Contractor whose bid has been determined to be substantially responsive to the Bidding documents. On completion of negotiations the VBCFAL will award the contract to the lowest and competent Contractor.

20. VBCFAL's Right to Accept any Bid and to Reject any or all Bids

- (a) The VBCFAL reserves the right to accept or reject any Bid or part of the Bid, and to cancel the Bidding process and reject all Bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected Contractor or Contractors or any obligation to inform the affected Contractor or Contractors of the grounds for the VBCFAL's action.

21. Corrupt or Fraudulent Practices

- (a) The VBCFAL expects the Contractors, Suppliers, Contractors and Consultants; observe the highest standard of ethics during execution of such contracts. Therefore, the VBCFAL.
 - (i) Defines, for the purpose of this provision, the terms set forth below as follows:
 - a. "Corrupt practice" means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the action of the VBCFAL in the contract execution.
 - b. "Fraudulent practice" means a misrepresentation or omission of facts in order to influence in the execution of a contract.
 - c. "Collusive practice" means a scheme or arrangement between two or more Contractors, with or without the knowledge of the VBCFAL, designed to establish bid prices at artificial, non-competitive levels; and
 - d. "Coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the execution of a contract.
 - (ii) Will reject a proposal for award if it determines that the Contractor recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question.

ANNEXURE 2

STANDARD TERMS AND CONDITIONS OF CONTRACT

(Note: STC may be revised based on final agreement on mutual agreed basis)

STANDARD TERMS AND CONDITIONS FOR SERVICE ORDER BETWEEN
VBCFALASORE ALLOYS LIMITED (VBCFAL) AND SERVICE PROVIDER

This Service Order is subject to the following terms and conditions, and by accepting this Service Order, the Service Provider agrees to provide the Services upon these terms and conditions. These terms and conditions shall override any other conditions proposed by the Service Provider save and in so far as they may have been expressly accepted as variations by the both the parties hereto and included in this Service Order.

1. Payment Terms

The Service Provider agrees that the payment for providing Services shall be released within 30 days after successful completion of work and Services to the satisfaction of VBCFAL. Payment shall be released on actual measurement basis against submission of bill duly certified by HOD of User Department & Internal Auditor. A Bank Guarantee shall be provided by the Service Provider in case of advance payment made by VBCFAL on mutually agreed basis. The Bank Guarantee will be applicable based on value of order & type of service and consent of VBCFAL.

2. Performance of Services and Consequences of Failure to Provide Services

The Services shall be completed within such number of days as may be indicated by VBCFAL from time to time. Weekly actual progress reports to be submitted to VBCFAL in comparison with the target timelines/target volume of work. In case of deviation, action plan adopted and result after action plan should be documented by the Service Provider in consultation with VBCFAL. Following are the essential terms of the Service Order with respect to Services required to be provided by the Service Provider:

- (a) The date stipulated for performance of the Services shall be the essence of the Service Order.
- (b) The Services shall comply with following terms and conditions specifically communicated to the Service Provider by VBCFAL from time to time.
- (c) The Service Provider shall notify VBCFAL in case of any adverse effect on the Services required to be provided under this Service Order that it becomes aware of or that it ought to have known, whether directly or indirectly.
- (d) In the event the Services are not provided to the satisfaction of VBCFAL, VBCFAL reserves the right to require the Service Provider to provide the Services at the Service Provider's risk and cost.
- (e) The Service Provider shall be liable for any additional cost incurred by VBCFAL resulting from the Service Provider's failure to comply with the Service Order requirements including but not limited to documentation, certification, deficiency in service, timely completion of work, and any other factor that may have an adverse effect on the Services required to be provided by the Service Provider.
- (f) In the event, the Service Provider fails to provide the Services as per completion of work schedule mentioned in this Service Order or as may be communicated by VBCFAL from time to time., liquidated damages equal to 0.5% of the total order value of the undelivered portion of the services per week of delay or part thereof shall be

payable by the Seller to VBCFAL subject to maximum 5% of the total value of the order. The Service Provider agrees and acknowledges that the liquidated damages is a genuine pre-estimate of the loss that may be suffered by VBCFAL as a result of non-compliance by the Service Provider of the obligations specified in this Service Order.

3. Inspection

(a) The Services provided hereunder shall be subject to inspection, examination and testing at any time by VBCFAL or through its representative.

(b) The Service Provider shall cooperate and provide assistance as may be required by VBCFAL to carry out the tests at no additional cost to the account of VBCFAL.

(c) If, in VBCFAL's judgment, the Services are deficient or otherwise not in conformity with the requirements set out hereunder, VBCFAL, in additions to its other rights, may (i) reject the same for full credit, (ii) retain the Services already provided and remedy any deficiency of non- conformity at VBCFAL's expense, or (iii) require prompt correction. The handling, correction and any other costs, charges and expenses incident to the VBCFAL's exercise of its rights hereunder will be charged to the Service Provider's account. Nothing herein shall release the Service Provider from its obligation to provide the Services in accordance with this Service Order.

(d) In the event the services are required to be provided by the Service Provider atthesite of VBCFAL or at such other place as may be required by VBCFAL, such site or place, as the case may be, will be fully cleared and cleaned at the cost of the Service Provider in all respects after completion of the work by them.

4. Covenants, Representations and Warranties

4.1 The Service Provider hereby represents covenants and warrants to VBCFAL that:

(a) it shall depute professionally qualified and experienced personnel appropriate to the Services being undertaken under this Service Order;

(b) the Services shall be free from any deficiency and fit and sufficient for the purposes for which VBCFAL intends, and any defect or deficiency in the Services shall be duly rectified by the Service Provider at its own cost as may be required by VBCFAL from time to time;

(c) it has all necessary approvals, permits and licenses for performing its duties or providing Services as required in the Service Order in the jurisdiction where Services are required to be performed and such approvals, permits and licenses are subsisting as on date of this Service Order and shall remain valid until the completion of Services;

(d) the Services provided hereunder will conform in all respects to the specifications, drawings and other descriptions set out in this Service Order;

(e) the Service Provider has the full power, authority and expertise to execute, deliver and perform this Service Order and to carry out the transactions contemplated hereby and the Service Provider is duly incorporated or organized with limited liability and existing under the laws of the jurisdiction of its incorporation or organization;

(f) this Service Order constitutes the legal, valid and binding obligation of the Service Provider, enforceable against the Service Provider in accordance with its terms and in terms of law and equity;

(g) the Service Provider shall ensure full compliance of various Indian Laws and

applicable laws, to the extent applicable for performing Services under this Service Order;

(h) the Service Provider agrees that it is impossible to measure in money the damages that would be suffered by VBCFAL by reason of the failure by the Service Provider to perform any of the obligations hereunder;

(i) the Service Provider shall be responsible and liable for any accident or injury to its employees and persons present on the site where Services are required to be performed under this Services Order which have occurred during the course of performance of the Services under this Service Order;

(j) the Service Provider shall have valid license for execution of such jobs & will deploy the man power with proper electrical license and in absence of valid license for execution of jobs, the Service Order may be cancelled and rescinded with VBCFAL having no liability towards the Service Provider. All licenses and permissions applicable to perform the work will be submitted by the Service Provider before issue of the work order from VBCFAL end;

(k) all tools, tackles, equipment, manpower any other resources required for execution of the job and Services under this Service Order shall be arranged by the Service Provider at its own cost, and security of such items shall be under the responsibility of the Service Provider and VBCFAL is not responsible for any loss;

(l) all arrangements for food, staying, transportation of man power etc. and such other requirements as may be required by VBCFAL from time to time for the performance of the Services shall be done and fulfilled by the Service Provider at its own cost;

(m) all statutory compliances including but not limited to employees' provident fund, employees' state insurance, labour laws, etc. required under the applicable laws should be fulfilled by the Service Provider and workmen's compensation policy to be taken by the Service Provider for it's workers. VBCFAL is not responsible for any violation of the statutory obligations by the Service Provider and any delay caused on this account or for any breach of the warranties or covenants under this Service Order.

(n) the Service Provider shall during the currency of this Service Order, by itself and ensure that, Service Provider's employees, workers, servants, agents, subcontractors or suppliers, abide by and conform with such principles of ethics and behavior as provided in a Code of Conduct ("Code of Conduct") to the Service Provider separately, along with the Service Order by VBCFAL (receipt of the Code of Conduct is acknowledged herewith by the Service Provider), and the Service Provider agrees and acknowledges that such Code of Conduct shall include such modifications as may be informed by VBCFAL to the Service Provider from time to time.

4.2 The Parties agree that Clause 4.1 shall survive the termination or cancellation of this Service Order.

5. Risk:

The Service Provider is liable to pay the differential price between the Order price and the market price at which VBCFAL may procure from the market in respect of service not provided against this Service Order. Notwithstanding anything contained herein, the Service Provider shall be responsible for and shall bear any and all risk of loss or damage in relation to any deficiency in Services and pay the differential amount.

6. Liability:

The aggregate liability of the Service Provider under this Service Order, or otherwise in connection with the Services to be performed hereunder, shall in no event exceed the total fees payable to the Service Provider hereunder as specified in this Service Order. The

preceding limitation shall not apply to liability arising as a result of the Service Provider's fraud or willful misconduct or negligence in performance of the Services hereunder.

7. Indemnity:

Notwithstanding anything contained herein, the Service Provider shall indemnify, defend, and hold VBCFAL and its affiliates harmless from and against any or all claims, demands, litigation or proceedings of whatever kind, whether based upon negligence, breach of express or implied warranty, and from and against all direct and indirect damages of every kind whatsoever, arising out of, by reason of, or in any way connected with the any breach by the Service Provider of any of its obligations, or representation or warranty hereunder, or any other act, omission or negligence of the Service Provider or any of Service Provider's employees, workers, servants, agents, subcontractors or suppliers.

8. Termination, Cancellation or Amendment

VBCFAL shall have the right at all times to modify, amend, terminate or cancel this Service Order in any manner assigning reason for the same by giving a written notice to the Service Provider, for which no compensation/damage shall be paid to the Service Provider. The Service Provider shall not have the right to cancel, terminate, amend this Service Order, or assign its rights or obligations under this Service Order, without the prior written consent of VBCFAL. VBCFAL may assign or sub-let the whole or part of its right, liabilities and obligations to an affiliate, contractor, successor, nominee or bona fide agent upon the same terms and conditions without prior consent the Service Provider during subsisting of the previous Service Provider on the occasion of deficiency/ non performance of service by the previous service provider. VBCFAL shall also have the right to appoint any other contractor or service provider(s) on the same or similar terms & conditions in absence of timely performance by the Service Provider or if the Service Provider fails to meet its obligations under this Service Order, and the Service Provider shall be liable for the compensation, costs and expenses for appointment of such service provider. and the differential cost of such Services by such service provider.

9. Performance of Services and Force Majeure

"Force Majeure" shall mean any circumstances beyond the reasonable control of either party, which prevent or impede the supply of Services hereunder and includes but not limited to the following matters:-

- (a) acts of god;
- (b) war or hostilities;
- (c) riot or civil commotion;
- (d) earthquake, flood, fire, Cyclone or other natural physical disaster.

It is clarified that mere shortage of labour, materials or utilities shall not constitute Force Majeure, unless caused by circumstances, which are themselves Force Majeure.

Neither party will be responsible for any event of force majeure as set out herein.

10. Confidentiality

10.1 General Obligation

The Service Provider undertakes that it shall not reveal, and shall ensure that its directors, officers, managers, partners, members, employees, legal, financial and professional advisors and bankers (collectively, "Representatives") do not reveal, to any third party, any Confidential Information without the prior written consent of VBCFAL, regardless of whether

this Service Order is terminated or not. The term "Confidential Information" as used in this Service Order means: (a) any information concerning VBCFAL, its business, intellectual properties, technology, trade secrets, know-how, finance, transactions or affairs of VBCFAL, any subsidiary or any other shareholders or any of their respective affiliates, partners, directors, officers or employees (whether conveyed in written, oral or in any other form and whether such information is furnished before, on or after the date hereof); and (b) any information or materials prepared by VBCFAL or its representatives that contains or otherwise reflects, or is generated from, Confidential Information.

10.2 Exceptions

The provisions of Clause 10.1 shall not apply to:

(a) Disclosure of that is or becomes generally available to the public other than as a result of disclosure by or at the direction of the Service Provider or any of its Representatives in violation of this Service Order;

(b) Disclosure by the Service Provider to its Representatives and affiliates (and their partners, officers and directors) in accordance with this Service Order provided such Representatives and affiliates are bound by similar confidentiality obligations;

(c) disclosure by the Service Provider of Confidential Information concerning VBCFAL that is reasonably necessary in the ordinary course of business or otherwise in connection with the Services required to be performed under this Service Order;

(d) obligations of disclosure, after giving prior notice to VBCFAL to the extent practicable under the circumstances and subject to any practicable arrangements to protect confidentiality, to the extent required under the governmental regulations or generally accepted accounting standards applicable to any party, any applicable law, or judicial or regulatory process or in connection with any judicial process regarding any legal action, suit or Proceeding arising out of or relating to this Service Order.

11. Governing Law and Jurisdiction

The Service Order shall be governed by, and construed in accordance with, the laws of India and the courts at Kolkata, West Bengal alone shall have exclusive jurisdiction over all disputes arising under, pursuant to and/ or in connection with this Service Order.

12. Taxes & Duties

Taxes and duties are applicable as per rule on the date of receipt of service / date of payment under the applicable law.

13. Acceptance

The act of providing Service to VBCFAL or payment of any amounts by VBCFAL to the Service Provider shall be deemed acceptance by the Service Provider of the terms and conditions mentioned in this Service Order. The Service Provider shall sign the duplicate copy of this Service Order by affixing its rubber stamp & return the same to VBCFAL within 3 working days failing which shall be deemed acceptance by the Service Provider of the terms and conditions mentioned in this Service Order.

CODE OF CONDUCT

1. PREAMBLE

1.1 This Code of Conduct ("Code") shall be fulfilled and adhered to, during the course of dealing between the Service Provider and VBCFAL (hereinafter referred to as "Company"), in the course of performance of obligations by the Service Provider under the Service Order.

1.2 The Code is in alignment with Company's vision and values to achieve the mission & objectives and aims at enhancing ethical and transparent process in managing the affairs of the Company.

2. THECODE

The Service Provider shall fulfill following obligations:

2.1 The Service Provider is expected to respect and abide by this Code and to be transparent and not intentionally mislead the Company in the course of their business.

2.2 The Service Provider must undertake to fully and willingly to co-operate with the Company with respect to execution of all the provisions under the respective Service Order.

2.3 The Service Provider and its employees or agents shall ensure highest level of trust, honesty and integrity.

2.4 That there can be no compromise in standards of adherence and any person who violates this Code shall be summarily dissociated.

2.5 The Service Provider shall not take any recourse to any unethical behavior (implicit or explicit) with any employee of the Company for the purpose of obtaining a service order or any information that may result in a favorable financial impact to the Service Provider, and specifically:

(a) shall not offer or accept bribe or use other means of obtaining undue or improper advantage. The Service Provider, or its representatives or employees, shall not offer to any employee of the Company a kickback, favor, gratuity, or anything of value to obtain favorable treatment or for the advancement of business;

(b) shall not take any advantage of any family / social / political connections in obtaining favor with regard to any service order and merit shall be the sole attribute for association with the Company;

(c) shall not offer any gift or entertainment for the purpose of obtaining a service order or any undue favor.

2.6 The Service Provider shall desist from unfair trade practices with Service Provider's competitors who are also associated with the Company.

2.7 The highest standards of care must be maintained by the Service Provider in terms of its business interactions and must have a zero tolerance policy towards any and all forms of bribery, corruption, extortion and embezzlement, etc.

2.8 All business dealings with the Company should be performed transparently and must be accurately recorded on the Service Provider's business books and records.

2.9 The Service Provider must protect and not infringe with any intellectual property/ information/ technology of the Company which comes to the Service Provider's knowledge during the course of the Service Provider's business relationship/dealings with the Company.

2.10 The Service Provider must abstain from undertaking any form of action which could potentially cause a material adverse effect to the good will and reputation of the Company on account of their commercial relationship.

2.11 The Service Provider must up hold the standards of fair business, advertising and competition.

2.12 Smoking at work place area where service is to be provided is strictly prohibited. The Service Provider and/or its contractors shall not permit its employees that are performing work for the Company to smoke cigarettes, chew tobacco or any tobacco derivatives and alcoholic beverages of any kind at anytime during the currency of the services to be provided as per the Service Order. The Service Provider and/or its contractors shall not permit any of its employees to enter the Company's premises or any other place where services are required to be provided while under the influence of alcohol or with the possession of cigarettes or tobacco in any form.

3. AMENDMENT TO THECODE

The provisions of this Code can be amended /modified by the Company from time to time and all such amendments/modifications shall take effect from the date of the Service Order.

ANNEXURE 3

Scope of Work and Manpower requirement

MAN POWER DETAILS FOR O & M CONTRACT		
ANNEXTURE-1		
Position	Qualification	Required Number per day with reliever
1. PRODUCTION		
Production Incharge	B Sc/Dip-Metallurgy with relevant experience	1
Shift Incharge	B.Sc/Dipl(Metallurgy)	4
CRO-Control Room Optr.	B.Sc/Dipl(Metallurgy)	4
Batch Optr	(+2) Science with relevant experience	4
Tapper	ITI/10 th	4
Crane Optr.	ITI/10 th	3
Tapping Crew	ITI/10 th	12
Fork Lift Optr	ITI/10 th	4
Telper Optr	ITI/10 th	4
Pest Feeding & House Keeping	ITI/10 th	6
Raw material Sup	BSC-Chem/B-Com	4
Raw material Unloading	relevant experience	6
Raw Material feeding helpers	relevant experience	9
Daybin/Batching Helper	relevant experience	3
TOTAL PRODUCTION		68
2. MECHANICAL MAINTENANCE		
In Charge-Mechanical	B Tech/Dipl - Mech with relevant experience	1
Fitter	ITI/relevant experience	5
Welder/Cutter	ITI-relevant experience	5
Helper	ITI-relevant experience	5
TOTAL MECHANICAL MAINTENANCE		16
3. ELECTRICAL MAINTENANCE		
In Charge-Electrical	B Tech/Dipl(Elect) with relevant experience	1
Sr. Electrician	ITI-relevant experience	4
Electrician	ITI-relevant experience	3
Helper	Relevant Experinace	3
TOTAL ELECTRICAL MAINTENANCE		11
4. FINISHED PRODUCT HANDLING		
Supervisor	Graduate with Experience	2
Semi Skilled	relevant Experience	18
Un Skilled	relevant Experience	16
TOTAL FINISHED PRODUCT HANDLING		36
TOTAL		131

Contract scope includes supply of required manpower as per above mentioned category for operation and maintenance of furnace.

1. Contractor/ Service Provider's Scope of service:

- A. Raw material unloading from all the incoming trucks. (VBCFAL shall provide JCB for unloading)
- B. Raw material feeding to furnace through ground hopper and daybin.
- C. Furnace operation, tapping, hot metal & slag shifting to designated area, including the following jobs:
 - a. Tap hole and runner repairing.
 - b. Electrodes paste feeding.
 - c. Dressing of cast iron pan and sand bedding.
 - d. Crane operation.
 - e. Furnace hood cleaning during shutdown.
 - f. Cleaning of furnace floor and control room.
- D. Metal breaking 10-150 mm size, screening, weighing, sizing, packing, stacking and loading to trucks as and when required.
- E. Mechanical maintenance of furnace and briquetting plant.
 - (a) Casing (b) fabrication and (c) erection.
- F. All types of Electrical maintenance related to furnace. (except electric substation).

2. VBCFAL's scope of service:

- A. Loader, JCB, dumper with driver for raw material unloading, feeding, internal transportation and finished product handling.
- B. Manpower for quality control, store, weighbridge, security, electric substation and jigg area.
- C. Tools, tackles, with required spares and consumables for smooth operation of entire plant.
- D. Accommodation for workers and staff will be provided as per availability inside plant premises with minimum facilities.

E. Offer shall be submitted on tonnage basis considering manpower and Statutory compliances.

F. Factory Address: VBC Ferro Alloys Ltd, Rudraram Village, Patancheru Mandal, Sangareddy District, Telangana State, India.
Tel: +91 8455 221805/1806

Contact Mr NSCH BOSE

NOTE: Contractors are request to visit our plant site for inspection and discussion for further clarifications.

.....THANK YOU.....